



**Regional Economic Area Partnership (REAP)**  
**Meeting Agenda**  
**8:00 a.m., February 13, 2012**  
Butler County Community College – Welcome Center  
901 S Haverhill Rd El Dorado, KS 67042  
Mayor Kristey Williams, Chair

**1. Welcome and Introductions:** Mayor Kristey Williams

**2. News and Announcements:** Mayor Kristey Williams

**3. Special Welcome and Comments**

**4. Special Presentation on the Oil and Gas Industry:** Josh Goodmanson

*Mr. Josh Goodmanson, Refinery Manager for The HollyFrontier Companies has been invited to discuss the current state of the oil and gas industry on a local, state and possible national basis, as well as what impact the “fracking” that is occurring in the state will have on the industry.*

**5. Member Discussion:** REAP Members and Partners

**6. Consent Agenda and Committee Reports:** Mayor Kristey Williams

*The action items in the reports have been reviewed, discussed and acted upon at the Committee level. Members of the Board of Directors may request discussion on any of the action items at the meeting or the reports may be accepted as presented in a single motion.*

- A. Review of REAP Minutes from January 9, 2012
- B. REAP Committees Report
- C. Reports of Regional Committees and Organizations
- D. Report of the Chief Executive Officer

***Recommended Action: Approve the consent agenda as presented.***

**7. New Business:** REAP Sustainable Communities Planning Grant

- A. Review of Notes from January Table Discussions
- B. REAP-HUD Cooperative Agreement Provisions

***Recommended Action: Approve entering into the cooperative agreement with the U.S. Department of Housing and Urban Development (HUD) for the Sustainable Communities Grant and direct the Chief Executive Officer to execute the agreement.***

**8. Unscheduled Business Items and Updates:** REAP Members and Partners

**9. Adjourn**

*The next REAP Board meeting will be 8:00 a.m. on Monday, March 12, 2012.*

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### **Mission**

*Guide state and national actions that affect economic development in the region and adopt joint actions among member governments that enhance the regional economy.*

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## **REAP Meeting Minutes January 9, 2012**

Eugene M. Hughes Metropolitan Complex, Wichita State University, Wichita, Kansas  
Mayor Kristey Williams, Chairman

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### **1. Welcome and Introduction.**

Mayor Kristey Williams, City of Augusta, called the meeting to order; members, staff and guests introduced themselves.

### **2. News and Announcements**

Mayor Williams reported that a REAP Bylaws Taskforce has been created. The taskforce will consist of 4-5 members and will be chaired by Commissioner Willis Heck, City of Newton. Volunteers are welcome to participate in this evaluation of how REAP will be affected by the Sustainable Communities grant among other revisions. The taskforce will have a goal of being done by the March meeting with the evaluation.

### **3. Consent Agenda and Committee Reports**

#### *A. Review of REAP Minutes from November 7, 2011*

There was no discussion of this item.

#### *B. Review of REAP Minutes from December 8, 2011*

It was noted that this meeting was special meeting held during the 2011 REAP Legislative Policy Summit.

#### *C. Reports of Regional Committees and Organizations*

Mayor Williams noted that Committee reports, including a 4<sup>th</sup> quarter treasury report, were provided in the consent agenda for review.

Mayor Williams reported that a small delegation of REAP representatives met and received direction from the Department of Commerce regarding reporting for the Kansas Affordable Airfares Program. Recommendations included continuation of testimony, annual reporting, and the inclusion of an independent program audit was requested. The Garden City plan has now met all three requirements for the program and staff is working on processing the reporting and funds with Commerce.

The December 8<sup>th</sup>, 2011 Legislative Policy Summit and Year-end Celebration held at the Drury Broadview Plaza Hotel was a success with a large attendance.

#### *D. Report of the Chief Executive Officer*

Mr. Joe Yager, Chief Executive Officer of REAP, noted that every member should have received a packet with their 2012 invoice and 2011 Annual Report.

The next meeting will be at the Butler Community College Welcome Center, in El Dorado, KS. Staff is working on securing someone from the refinery to be a guest speaker.

Commissioner Chip Westfall, Harvey County, (Councilmember Jeff Longwell, City of Wichita) made a motion to approve the consent agenda. The consent agenda was approved unanimously.

### **4. REAP Grant Presentation**

Mr. Joe Yager, Chief Executive Officer of REAP, and Mr. Dane Baxa, Executive Officer of REAP Water Resources, provided a presentation on the 2011 Sustainable Communities Planning Grant awarded by the

Department of Housing and Urban Development (HUD). The \$1,500,000 grant is meant to be utilized to establish a planning and engagement process to ensure that we develop our own sustainable vision and goals that reflect our unique regional values and identity. Mr. Yager and Mr. Baxa covered REAP's roles, process, content, and the budget of the grant. A workplan will be created with a three year time frame. The first action required by REAP is to approve the Cooperative Agreement which will be presented at the February 13<sup>th</sup> meeting.

#### **5. Facilitated Discussion**

Mayor Williams introduced Mr. Scott Wituk, Wichita State University Center for Community Support and Research. Mr. Wituk provided an opportunity for REAP members to participate within table discussions on the grant presentation, and expectations members have for their specific concerns and issues. Items discussed included what is the biggest challenge for communities to solve alone, how might efforts to create partnerships make the REAP region stronger, and biggest concerns in moving forward with efforts to work together to have a strong region. Information shared at the table discussions was collected by staff to report back to the board.

#### **6. Unscheduled Business Items and Updates**

No unscheduled items were discussed at this meeting.

#### **7. Adjourn**

Having no other business the meeting was adjourned.

## **REAP Attendance**

### *Members/Alternates*

Ms. Sasha Stiles, Andover  
Mayor Kristey Williams, Augusta  
Commissioner Jeff Masterson, Butler County  
Ms. Diana Brooks, Colwich  
Mayor Dion Avello, Derby  
Ms. Kathy Sexton, Derby  
Mr. Brian Silcott, Goddard  
Commissioner Chip Westfall, Harvey County  
Ms. Marge Roberson, Harvey County  
Mr. David New, Haysville  
Mr. John Deardoff, Hutchinson  
Mr. Mark Tallman, Kechi  
Mr. Tom Winters, Kingman County  
Mr. Ron Loomis, McPherson County  
Mayor Terry Somers, Mount Hope  
Commissioner Willis Heck, Newton  
Mr. Jim Nickel, Newton  
Ms. Dana Walden, Park City  
Mayor Keith DeHaven, Sedgwick  
Commissioner Dave Unruh, Sedgwick County  
Commissioner Richard Ranzau, Sedgwick  
County  
Mr. Gus Collins, Wellington  
Commissioner Jeff Longwell, Wichita

### *Staff*

Dr. Nancy McCarthy-Snyder, WSU  
Ms. Misty Bruckner, WSU  
Mr. Joe Yager, WSU  
Mr. Dane Baxa, WSU  
Mr. Taylour Tedder, WSU  
Ms. Kate Flavin, WSU

### *Guests*

Ms. Jennifer McCausland, Andover  
Ms. Debra Teufel, GWEDC  
Mr. John Waltner, Harvey County  
Mr. Anthony Swartzendruber, Harvey County  
Ms. Nancy A. Scott, Hutchinson  
Ms. Irene Hart, Irene Hart Consulting  
Mr. Harland Priddle, K-96 Corridor Association  
Ms. Sue Schlapp, KS Department of Commerce  
Mr. Jeff Usher, Kansas Health Foundation  
Mr. Matt Jordan, Kansas Leadership Center  
Mr. M. S. Mitchell, KWA  
Mr. John Schlegel, MAPD  
Mr. Scott Knebel, MAPD  
Mr. Randy Riggs, Newton  
Mr. Andy Solter, Ponder Connect  
Mr. Kirk Hayden, Rose Hill  
Mr. Marv Duncan, Sedgwick County  
Ms. Renee Anderson, Visioneering Wichita  
Mr. Wayne Chambers, Visioneering Wichita  
Council Member Lavonta Williams, Wichita  
Council Member Pete Meitzner, Wichita  
Mr. Dale Goter, Wichita  
Mr. Allen Bell, Wichita  
Mr. Joseph T. Pajor, Wichita  
Mr. Wess Galyon, WABA  
Mr. Keith Lawing, Workforce Alliance  
Ms. Amanda Duncan, Workforce Alliance  
Ms. Angela Buzard, WSU  
Ms. Kelly Bergeron, WSU  
Mr. Schott Wituk, WSU  
Ms. Sierra Jackson, WSU  
Mr. John Todd  
Ms. Shirley Koehn

**REAP Board Meeting  
February 13, 2012  
Item #6 B**

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**Item**

REAP Committee Reports

**Background**

Since the January 9, 2012 Board meeting, the REAP Committees received information or acted upon the issues and projects listed below. Agendas and minutes from the committee meetings are available on the REAP website at <http://www.reap-ks.org>.

**Report of the Executive Committee**

The REAP Executive Committee did not meet, however, the Committee was notified of issues of importance for review. The following is a report of various updates on behalf of the Committee:

*REAP Senior Consultation*

Prior to 2011, REAP budgeted \$15,000 (\$10,000 from REAP and \$5,000 from the REAP Water Resources Committee) for “consultation and technical assistance.” Dr. Ed Flentje served as senior consultant to REAP for this period and up until 2011 had been compensated through Wichita State University at the level of \$10,000 for each year (\$5,000 from REAP and \$5,000 from the REAP Water Resources Committee).

With his transition to phased retirement Flentje was informed that University rules do not allow supplemental compensation beyond that provided through phased retirement, which in his case is one-half time for nine months. This limitation raised an immediate issue for REAP to allow for Flentje to continue his role of senior consultant to REAP.

In order to continue Dr. Flentje as senior consultant to REAP for 2011 REAP took action to enter into an independent direct contract with Flentje. This contract allowed for up to \$10,000 for the term of the agreement (January 1, 2011 through December 31, 2011), with payments due upon receipt of an invoice.

REAP utilized Dr. Flentje’s services for the first two quarters in 2011, for a total of \$5,000, at which time a mutual agreement was reached to not incur additional expenses due to an assignment that made Flentje unavailable to REAP.

For 2012, staff proposed that REAP re-enter into a contract directly with Flentje and continue his compensation at \$10,000 for February 1, 2012 through December 31, 2012, the same level of the prior three years. Contract language for this purpose has been drafted and reviewed by the Executive Committee.

***The REAP Executive Committee endorses the contract language and recommends authorizing the Chair of REAP to execute a contract with Dr. Flentje as senior consultant to REAP for the current year.***

### REAP Treasurer's Report

The Executive Committee is charged to serve as the treasury for REAP, collect all REAP revenues, make disbursements in accord with the budget adopted by REAP, and conduct financial management of REAP assets in accord with REAP fiscal procedures.

In accordance with the REAP Bylaws and REAP Fiscal Procedures, the annual fees for membership are assessed each calendar year and the official population figures used for state purposes, as recorded by the Kansas Secretary of State. Invoices for 2012 REAP annual members assessments were sent out in December. The attached charts details the 2012 assessment levels and payments received to date (pages 12-13). If there are any questions or invoices have been misplaced or not received by the proper individuals please let staff know.

### **Report of the Legislative Committee**

The REAP Legislative Committee met on January 27, 2012. The following highlights information from the Committee.

### Legislative Liaison Reports

Mr. Tom Bruno, REAP Legislative Liaison, provides the committee with updates on the 2012 legislative session. Mr. Bruno's reports in their entirety is available on the REAP website at [www.reap-ks.org](http://www.reap-ks.org).

### REAP 2012 Legislative Priorities Report

The Committee received an update on the REAP 2012 Legislative Priorities. It was noted that several of the items had not been addressed to date and would be included in future reports as appropriate. The following are some of the highlights of that report:

- **Affordable Airfares** – Airfares is included in the Governor's recommended budget at the full amount of \$5 million. No hearings are currently planned.
- **House Bill 2526 KCC Regulation on Hydraulic Fracturing** – The Committee was informed of the introduction of this bill that was scheduled to have an informational hearing on January 31 and full hearing on February 1. This item will be monitored and information will be reported as needed.
- **ASR Funding** – The Governor has included ASR in his recommended budget for \$500,000 and there has been serious discussion and reporting on the savings discovered from the environmental impact in the Equus Beds.
- **Budget Hearings** – Budget hearings had not been scheduled and will be impacted by the discussions on the Governor's tax and education proposals.
- **Redistricting** – Redistricting could have an impact on budget negotiations as it is expected to take a considerable amount of time and effort and could become highly political.
- **KBA Audit** – There is no indication that the recent audit findings will have an impact on CIBOR funding, however, the Governor has proposed a moratorium on funding from the KBA. The audit will continue to be a focal point while there are unresolved legal issues.

Kansas Affordable Airfares Program Update  
Membership Request for Letters

REAP has maintained that the Kansas Affordable Airfares initiative is the number one REAP legislative priority because it works and we understand the value of the program to not only our region, but to the entire State.

REAP Chair, Mayor Kristey Williams has requested that all REAP communities help to educate legislators through an awareness of the importance of this initiative by identifying 2-4 (two to four) businesses in their community who would be willing to write letters of support for continued funding of the affordable airfares program. These letters would need to address why the business supports this initiative and why they think it is important for their business or community going forward. The letters should be sent to the individual legislators that represent that businesses location as well as to the Senate Ways and Means and House Appropriations Committees.

These letters are extremely important and the sooner they can be secured the better. It is asked that Joe Yager be notified on each of these letters so we have record of them. If any member needs additional information or materials please contact REAP staff. Finally, it is asked that members and partners provide feedback on the (any) contacts and of any desired follow-up that may be required.

Update on Topeka Team Efforts

Since the last REAP Board meeting in January an official legislative plan has been created by the Affordable Airfares Partnering Stakeholders, consisting of the Wichita Chamber of Commerce, Sedgwick County, City of Wichita and REAP.

The plan calls for promotion of the KAAP provided by all stakeholders, and each with specific roles. The LEAD Topeka Representative will be REAP Legislative Liaison Tom Bruno, and he will be responsible for Senate, with assistance from Marv Duncan, Sedgwick County. Bruno will be assisted by Jason Watkins, Chamber, and Dale Goter, Wichita, who will focus on the House. Bruno will coordinate communication weekly between legislative liaisons and Kristi Zukovich, Sedgwick County Communications Director who will serve as the LEAD Local Representative. A complete written plan for the promotion of KAAP has been produced and supplied to key individuals working within the process. Thanks to our team in Topeka for their coordinated efforts and communication with legislators.

South Central Kansas Legislative Delegation Luncheon Presentation

The Legislative Committee identified two areas of importance in the REAP Strategic Plan:

- 1) **Guide state and national policies** that impact regional economic development by engaging local leadership to represent the region at the state level and developing relationships with state governmental officials.
- 2) **Engage stakeholders** on issues shaping our regional economy by providing regional forums that connect REAP membership with public sector stakeholders and conducting outreach on the purpose and accomplishments of REAP.

In an effort to address these roles, REAP served as the sponsor of the weekly South Central Kansas Legislative Delegation luncheon on February 8, 2012. 20 legislators attended as REAP Chair Mayor Kristey Williams (Augusta), Commissioner Chip Westfall (Harvey County) and Council Member Jeff Longwell (Wichita) presented information about REAP, including: background on the history of REAP; the roles, work items and purpose of REAP; and overview of several REAP legislative priorities. Joe Yager, Dane Baxa, Tom Bruno, Dale Goter (Wichita) and Marv Duncan (Sedgwick) also attended.

Membership Discussion: Council Member Jeff Longwell

A top priority identified by the Committee for the 2011 work plan was to increase the engagement of REAP through identifying members to serve on the REAP Legislative Committee. Although there were no direct new invitees, the Committee did discuss methods for identifying and engaging REAP member jurisdictions to increase engagement. This item was asked to be carried over for 2012 for additional consideration and the Committee discussed that the REAP Legislative Committee is comprised of delegates from member jurisdictions that are self-appointed. There are no qualifications or restrictions included in the REAP bylaws for committee composition.

***The Committee requests that all interested members or partners notify REAP CEO Joe Yager if they are interested in serving as a member of the Committee.***

Upcoming Events

- **Sedgwick County Association of Cities (SCAC) Meeting and Legislative Forum:** 8:30 AM, February 11, 2012, City Arts, 334 North Mead, Wichita, KS 67202
- **REAP Legislative Committee Meeting:** Noon, February 24, 2012, Workforce Alliance
- **South Central Kansas Delegation Forum:** 7:00 PM, February 27, 2012, Derby Welcome Center, 611 Mulberry RD, Derby, KS 67037
- **South Central Kansas Delegation Forum:** Time TBD, April 21, 2012, Hughes Metropolitan Complex, 5015 E. 29<sup>th</sup> St Wichita, Kansas, February

Next Legislative Committee Meeting

The next Legislative Committee monthly meeting is scheduled for **Friday, February 24, 2012**, at Noon at the Workforce Alliance Administrative Offices.

**Report of the Economic Development Committee**

The REAP Economic Development Committee met on February 2, 2012. The following highlights information from the Committee.

Local Area IV Chief Elected Officials Business

Keith Lawing, Executive Director of the Workforce Alliance provided an update on Workforce Center Operations and Performance noting that recent numbers for performance, hiring, and other job indicators have been positive. In addition, the challenges with the Boeing announcement are being minimized thanks to working with the company and a strong need for the workers at other aviation companies. The WA is evaluating the need to extend the National Emergency Grant to help with this recent news. No official actions were required.

### Workforce Alliance E-News

The WA has created a portal and dissemination of information electronically with the redesign of the website. One of the features allows people to receive notification via email pertaining to the calendar of events and job notifications. In addition there is a feature that allows you to subscribe to electronic versions of the newsletter, press releases, or labor market information. If you are interested please visit: <http://www.workforce-ks.com/index.aspx?page=98>,

### 2012 Wichita/Kansas Economic Outlook Revisions

Jeremy Hill, Director of the Center for Economic Development and Business Research (CEDBR) at Wichita State University provided a review of recent revisions to the 2012 Wichita and Kansas Economic Outlooks.

For the Wichita MSA CEDBR is forecasting a 0.6 percent increase in employment for 2012, for a total gain of 1,735 jobs. The 2012 forecast has been revised downward due to slower than expected national growth and continued unknowns in the local and global economy, including the closure of Boeing Wichita and the continued weakness in the Euro zone. Wichita's forecast for 2012 indicates a year of continued stabilization. To read the complete 2012 revised forecast for Wichita, [click here](#).

The Kansas unemployment rate was 6 percent in November 2011. This continues the general decline in unemployment rates since mid-2009, after fluctuating a bit throughout 2011. Kansas employment is expected to remain flat in 2011 when compared to 2010. Gains in the production and service sectors are expected to offset losses incurred in trade, transportation and utilities, as well as the government sectors. The Kansas economy is expected to stabilize and begin growing at a modest pace. The Center for Economic Development and Business Research estimates total employment growth of 1 percent, for a net increase of 13,010 employees, in 2012. To read the complete 2012 revised forecast for Kansas, [click here](#).

### K-96 Corridor Presentation

Harland Priddle, Director of the K-96 Corridor Association was invited to provide a review of several happenings along the K-96 Corridor. His presentation included community development in South Hutchinson, Haven, Maize, Mount Hope, and Colwich. He also discussed a new opportunity that the corridor is exploring but could be a huge potential for the entire region and eastern portion of the state, biomass renewable energy program. Biomass is renewable energy using biomass (grasses, wheat straw, corn stalks) as an input source for producing energy products (pellets, liquid fuel) and even building board products.

### Recent Regional News

In the REAP Strategic Plan it was identified that dialogue on regional economic development and understanding of what is happening in our region will allow us to provide a unified voice to promote regional economic development.

In a January 22, 2012 *Wichita Eagle* article about competitiveness for our region and what it will take to compete for projects moving forward focused on where the South Central Kansas region is currently in regards to economic development. In December 2011 two site consultants were invited to Wichita as part of a tour given by the GWEDC. The general consensus was the region

has positives with: quality of skilled workforce; central location; recent focus on Wichita's downtown; the state's incentives program; and strong local public/private partnerships. The negatives were: availability of relatively few large shovel-ready sites; few modern office and industrial buildings; lack of a dedicated funding stream to close deals; and uncertainty (potential political infighting) during the site selection process. They also noted that Wichita could be competitive for more than just aircraft but has failed to get its name out. The full article can be found at: [Why Isn't Wichita Winning Projects?](#)

Although the article above focuses on many of the concerns within the region, there have been several significant factors (like the Boeing announcement) and even wins over the past year that the Committee highlighted: such as Siemens; Tindall, New Millennium, and KDOT infrastructure investment at the Newton Logistics Park; Newell Rubbermaid expansion and Galaxy Technologies helicopter contract in Winfield; and the Kansas Star Casino.

The Committee determined that there needs to be education and a higher level of coordination for marketing the region. The Committee also noted that evaluation of this issue would be a high priority for the Committee this year.

#### Review of EDC Purpose

In the 2012 EDC work plan it was identified to review the current purpose of the REAP Economic Development Committee and develop a Committee mission/purpose statement. The Committee evaluated the 2012 EDC Work Plan; Sustainable Communities Planning Grant; Role of the Chief Elected Officials Board; and the Alternative Energy Task Force.

The most pressing issue for the Committee was identified as the role the EDC maintains in serving as the CEOB. The Committee determined that there was a need to evaluate the current functions and identify potential efficiencies, including the evaluation of different delivery models and alternatives to providing the CEOB functions. Staff was directed to work with WA staff to bring forth proposed alternatives for discussion.

#### Next Economic Development Committee Meeting

The next Economic Development Committee monthly meeting is scheduled for **Thursday, February 23, 2012**, at Noon at the Workforce Alliance Administrative Offices.

#### **Report of the Water Resources Committee**

The REAP Water Resources Committee met on January 9, 2012. The following highlights information from the Committee. Additional information and presentations are available on the REAP website: [www.reap-ks.org/water](http://www.reap-ks.org/water).

#### Water, Wastewater, and Storm Water Rate Survey

WRC staff has begun collecting water, wastewater, and storm water rate information from REAP member communities, and will have a report of findings available at the March 12<sup>th</sup>, REAP WRC Meeting.

*Governor's Budget Includes Changes to Water Plan Budget for FY 2013*

At the January meeting, the Kansas Water Authority (KWA) reviewed the Governor's recommended budget and discovered differences from what the KWA had requested and what was in the Governor's recommendations. The Governor's budget had removed funding for water resource education, weather modification, and aquatic nuisance species programs, and added funding to water rights purchasing, stream gaging, reservoir sustainability, and abandoned well plugging programs. The Governor's budget recommendations for the Kansas Water Plan can be found on pages 116-118 of the following KWA agenda materials from their January Meeting. [http://www.kwo.org/about\\_us/KWA\\_Mtg\\_Materials/January2012/Rpt\\_Entire\\_Jan2012\\_Meeting\\_Materials.pdf](http://www.kwo.org/about_us/KWA_Mtg_Materials/January2012/Rpt_Entire_Jan2012_Meeting_Materials.pdf)

*S.B. 272 Multi-Year Water Right Flex Accounts on the Fast Track*

Senate Bill 272 proposes to amend the multi-year flex account program to give irrigators expanded capabilities to manage their crop water over a five year period. After being considered by the Senate Agriculture Committee, the bill was passed out of committee with an amendment, which allows those who filed for a drought emergency term permit to convert to a multi-year flex account, without having their flex account reduced by the amount of water they pumped above their authorized quantity (overage) during 2011. Also, those who did not file drought emergency term permits will be allowed to file for a multi-year flex account to avoid DWR enforcement, but the flex account quantity must be reduced by any 2011 overage. This amended bill was considered and passed by the full Senate. The bill was heard and passed by the House Committee on Agriculture and Natural Resources next week. It must be passed by the Kansas House of Representatives and signed by Governor Brownback before becoming law.

*Kansas Water Issues Forum in Wichita on February 29th*

The Kansas Water Issues Forum is an annual event that brings together experts and citizens to learn and discuss current topics in water and the related fields of energy, climate, economy and the environment. To register and pay online visit [www.kwo.org](http://www.kwo.org)

Water has always been key to Kansas' economy, and that is especially true with oil and gas development. This year's forum: Just Add Water: Kansas and the Economy will explore the energy development in Kansas, particularly the new technologies of horizontal drilling and hydraulic fracturing (fracking) and its potential impact on water supplies. The economic boom from the new development is welcome, yet there are questions as to the impacts on water and land.

Industry experts and state agencies will present fact based information on oil and gas development, its trends and potential in Kansas, water-related issues and the permitting processes. Oklahoma will share their experiences with the recent boom of the shale gas development.

*Next Water Resources Committee Meeting*

The WRC will meet **Monday, March 12, 2012** following the REAP Board meeting.

## REAP Treasurers Report

### Assessments of REAP Members for Calendar-Year 2012 (as of 2/9/12)

Jurisdiction	Population	Assessment	Paid Assessment
Andover	11,791	\$3,766	\$3,766
Augusta	9,274	\$1,603	\$1,603
Bel Aire	6,769	\$1,440	\$1,440
Bentley	530	\$234	\$234
Benton	880	\$257	\$257
Butler County	65,880	\$4,647	
Cheney	2,094	\$336	\$336
Clearwater	2,481	\$361	\$361
Colwich	1,327	\$286	\$286
Conway Springs	1,272	\$283	\$283
Derby	22,158	\$4,440	
El Dorado	13,021	\$3,846	\$3,846
Garden Plain	849	\$255	\$255
Goddard	4,344	\$1,282	\$1,282
Halstead	2,085	\$336	\$336
Harvey County	34,684	\$2,367	\$2,367
Haysville	10,826	\$3,704	\$3,704
Hesston	3,709	\$1,241	
Hutchinson	42,080	\$5,735	\$5,735
Kechi	1,909	\$324	\$324
Kingman County	7,858	\$1,696	\$1,696
Maize	3,420	\$1,222	\$1,222
McPherson County	29,180	\$2,230	\$2,230
Mount Hope	813	\$253	\$253
Mulvane	6,111	\$1,397	
Newton	19,132	\$4,244	\$4,244
Park City	7,297	\$1,474	
Reno County	64,511	\$4,613	\$4,613
Rose Hill	3,931	\$1,256	\$1,256
Sedgwick	1,695	\$310	\$310
Sedgwick County	498,365	\$15,459	
Sumner County	24,132	\$2,103	
Valley Center	6,822	\$1,443	\$1,443
Wellington	8,172	\$1,531	\$1,531
Wichita	382,368	\$27,854	
<b>Total</b>		<b>\$103,831</b>	<b>\$45,213</b>

## REAP Treasurers Report

### Assessments of Water Resources Committee for Calendar-Year 2012

(as of 2/9/12)

Jurisdiction	Population	Assessment	Paid Assessment
Andover	11,791	\$3,884	\$3,844
Augusta	9,274	\$1,696	\$1,696
Bel Aire	6,769	\$1,508	\$1,508
Benton	880	\$366	\$366
Butler Co.	65,880	\$800	
Clearwater	2,481	\$486	\$486
Conway Springs*	1,272	\$395	\$395
Derby	22,158	\$5,662	
El Dorado	13,021	\$3,977	\$3,977
Goddard	4,344	\$1,326	\$1,326
Harvey Co.	34,684	\$800	\$800
Hesston	3,709	\$1,278	
Hutchinson	42,080	\$7,156	\$7,156
Kechi	1,909	\$443	\$443
Kingman Co.	7,858	\$800	\$800
Maize	3,420	\$1,257	\$0
McPherson	13,155	\$3,987	\$0
McPherson Co.	29,180	\$800	\$800
Mount Hope	813	\$361	\$361
Newton	19,132	\$4,435	\$4,435
Park City	7,297	\$1,547	
Rose Hill	3,931	\$1,295	\$1,295
Sedgwick	1,695	\$427	\$427
Sedgwick Co.	498,365	\$800	
Sumner Co.	24,132	\$800	
Valley Center	6,822	\$1,512	\$1,512
Wellington	8,172	\$1,613	\$1,613
Wichita	382,368	\$32,678	
<b>Total</b>		<b>\$82,087</b>	<b>\$33,240</b>

\* The City of Conway Springs became a member for 2012 and was not originally accounted for in previous assessments.

## Kansas Affordable Airfares Talking Points

The purpose of the Kansas Affordable Airfares Program (KAAP) helps provide more air flight options, more competition for air travel and affordable airfares for all Kansans.

### The program is working!

- Southwest Airlines has agreed to come into the market at Kansas' Mid-Continent Airport
- More than 1.5 million passengers at Mid-Continent in 2010 (up 23% since 2000)
- Travelers realized \$62 million in reduced airfare savings in 2010 with nearly \$578 million saved since 2002
- 75% of counties in Kansas use Mid-Continent Airport -- more Kansans are using the airport and fewer are going out of state
- Kansas Affordable Airfares Program has been included in the Governor's Recommended Budget and is a key component of the Governor's Economic Development Strategic Plan

### Since the program began

- Fares have decreased
- Passengers have increased
- Flights have increased
- All Kansans benefit
- And, travel dollars and tax dollars stay in Kansas

### Affordable Airfares Program

- Keeps **businesses and jobs** in Kansas
- Provides **lower fares** for ALL Kansans
- Offers **more flights** to both east and west coasts
- Encourages **increased** travel and tourism
- Affords a **competitive environment** to attract new businesses
- **Critical component** in economic development for company recruitment
- **Positive return** on investment
- Overall fares are down 29% since 2000
- Air fares are now (and have been for a number of years) **lower than** Tulsa and Oklahoma City
- Mid-Continent Airport is the largest Airport in Kansas
- Passenger traffic is up 35% from 2000 traffic levels based on top 50 markets
- More than 58% of users were from Kansas counties other than Sedgwick and 5% came from out-of-state
- Before low-fare carriers were available, fares at Mid-Continent were the 10<sup>th</sup> highest in the U.S. and 116% higher on average than those in Kansas City to the top seven non-stop markets

### If we didn't have low-fare carriers:

- Kansas would lose approximately 3000 jobs
- Travel costs for both business and leisure travelers would increase
- Missouri and Oklahoma would reap the financial benefits, as travelers take millions in dollars in travel and tax revenue with them to other states
- Low-fare competition would be gone and air fares would skyrocket with carriers still in the market
- Air fares are now (and have been for a number of years) **lower than** Tulsa and Oklahoma City

## ***Talking Points, continued...***

### **Arrival of Southwest Airlines provides new options**

- Southwest Airlines will provide easier, low-fare access to most of the United States for the people of Kansas as well as visitors to Kansas
- Southwest Airlines extensive route network throughout the United States provides the potential for increased economic impact to Kansas, which will help expand business activity, attract talent to Kansas, boost the convention and tourism trade, and attract new businesses
- Robust transportation links (like SWA network) are essential to bringing first-time visitors to the region-through conventions and tourism – which helps showcase our culture, convenience, entrepreneurship and pro-growth business climate
- Southwest Airlines will provide access to major hubs that will provide connectivity
- Southwest Airlines has more than 3000 daily flights, serve most major cities
- Southwest Airlines flies to 72 cities in 37 states
- Southwest Airlines is the country's largest airline based on domestic passengers carried
- Southwest Airlines is the only airline in the country that has had more than 38 consecutive years of profitability

### **Western Kansas Benefits**

- In fiscal year 2012, Garden City was awarded \$250,000 to create the western Kansas regional commercial airport anticipated in the statutes.
- KAAP funds provided by REAP were a complete success in establishing regional jet service in western Kansas as anticipated by the enabling legislation.
- The program is providing more flight options in Western Kansas while also providing more competition between airlines which will provide affordable airfare for western Kansas.

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**Item**

Reports from REAP Representation on Regional Committees and Organizations

**Background**

REAP strives to be a regional leader through coordination and collaboration by partnering with organizations that help to shape economic development in South Central Kansas. The following are regional organizations REAP has an appointment on.

**Greater Wichita Economic Development Coalition** *Submitted by: Mayor Kristey Williams*

- There is no written report available. An update will be provided at the meeting.

**Mid-Continent Airport Advisory Board** *Submitted by: Commissioner Willis Heck*

- Targets for the new terminal:
  - Bid opening is scheduled for February 17<sup>th</sup>
  - Ground breaking June of 2012
  - Completion of the terminal-late fall 2014
- The Hilton at Mid-Continent is changing its name to the Doubletree by Hilton.

**Visioneering Wichita** *Submitted by: Mr. Joe Yager*

- The Visioneering Steering committee concluded its organizational review and determined an aggressive prioritization process to outline the organizational goals for the next three years.
- Visioneering and its prioritization process have recently been featured in the news: [Groups receive grant from Knight Foundation](#) and [Community Engagement Focus of New Knight Foundation Grants](#).
- Visioneering Wichita has named Wayne Chambers and Sommer Keplar as co-chairs of the group. Chambers is president and CEO of technology firm High Touch, and Keplar is manager of design, development and learning for Via Christi Health. They replace Jon Rolph, president of Sasnak Management, who completed a three-year stint as Visioneering chairman.

**Wichita Area Metropolitan Planning Organization** *Submitted by: Mr. Joe Yager*

- The Technical Advisory Committee (TAC) held a [meeting on January 23](#) to receive several updates, including:
  - 2012 Unified Planning Work Program
  - 2011 Transportation Planning Studies Endorsements
  - Transportation Improvement Program (TIP)
  - Job Access Reverse Commute (JARC) and New Freedom Advisory Group
  - Overview of WAMPO
  - Bicycle-Pedestrian Count Program
  - Project progress report and annual listing of federally obligated projects

**KansasBio** Submitted by: Mr. Joe Yager

- The KansasBio Executive Committee released a statement to KansasBio Members noting that they have been closely monitoring the events surrounding the recently released forensic audit of the Kansas Bioscience Authority. They have noted that with the promise of additional hearings and ongoing efforts relative to the audit, the ultimate impact of the inquiry is unknown. *“However, after due consideration, it does not appear that the findings reported to date should deter KansasBio from staying the course in pursuing its important mission. We are confident in and grateful for the leadership of organization president, Angela Kreps, who has exhibited professionalism and dedication in guiding KansasBio and supporting the biosciences in Kansas. We will continue to monitor this matter and report to you on future developments that might impact our organization.”*

For additional information or more timely updates on any of the Regional Committees or Organizations please visit their websites:

- GWEDC: [www.gwedc.org](http://www.gwedc.org)
- Mid-Continent Airport: [www.flywichita.com](http://www.flywichita.com)
- Visioneering Wichita: [www.visioneeringwichita.com](http://www.visioneeringwichita.com)
- WAMPO: [www.wampoks.org](http://www.wampoks.org)
- KansasBio: [www.kansasbio.org](http://www.kansasbio.org)

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**Item**

Report of the Chief Executive Officer

**Background**

The REAP Chief Executive Officer submits the following updates and report on relevant information to the REAP organization.

**REAP Assessments for 2012**

Please check the update on assessments in the Treasurers Report of this agenda packet. Invoices were forwarded to each member jurisdiction. Members were forwarded a packet that included a letter, invoice for 2012, copy of the 2011 annual report, 2012 legislative priorities, 2012 budget, and 2012 meeting schedule. In addition, a copy of the letter and invoice were forwarded to the manager, administrator, or clerk of each jurisdiction. Please contact me if you did not receive the information.

**Reports Online**

REAP staff has placed the official 2011 Annual Report as well as the 2011 South Central Kansas Legislative Policy Summit information on the REAP website: [www.reap-ks.org](http://www.reap-ks.org).

**REAP Meeting Schedule**

Meeting schedules for 2012 are available on the REAP website, [www.reap-ks.org](http://www.reap-ks.org). Please note that the next REAP meeting is scheduled for **Monday, March 12, 2012** at 8:00 AM. The location of the meeting will be at the **Hughes Metropolitan Complex, 5015 E. 29th Street North, (29th and Oliver)**. This meeting will focus on regional water issues and planning.

**Regional Partners LocationScout Update**

GWEDC has reported that **LocationScout** has surpassed 50,000 hits & they continue to see increased traffic month after month. Fast Facility has been working on some new features for **LocationScout** and they plan on sharing those updates with the commercial real estate community the morning of February 22. They believe there will be vital new information about the site that will remind these realtors about this FREE way to make our regional sites and buildings visible to the global marketplace. *Please encourage your local realtors to attend.*

In addition, GWEDC has asked the Fast Facility team to stay & meet with our regional partners later the same day to answer more in-depth questions about the sites in addition to requests/recommendations on how to continue to improve the site. This is also an opportunity to talk about marketing our regional sites and buildings and what thoughts you have to continue to promote this inventory.

The update is planned for Wednesday, February 22, 2012 from 1:30 – 3:30 p.m. at the GWEDC Board Room, 350 W. Douglas.

## Sustainable Communities Grant Timeline(Draft)

<b>Actions</b>	2012					2013					2014					15											
	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	
<b>Sustainable Communities Grant Responsibilities</b>																											
Approve Cooperative Agreement with HUD																											
Grant Timeline Begins (Feb. 15)																											
Develop Work Plan and Gantt Chart																											
Hire Project Management Team																											
Develop Consortium Agreements																											
Assemble Consortium Leadership Team																											
Develop Grant Logic Model																											
Assemble 5 Work Teams (Built Environment, Transportation, Natural Resources, Workforce Development, Business Development)																											
Community Engagement and Facilitation (Needs Assessment)																											
Define Healthy Community Design (Vision)																											
Scenario Planning (Options for Healthy Community Design)																											
Work Teams develop goals, strategies, and action steps																											
Develop benchmarks and measures of progress for success																											
Coordinate the Regional Plan for Sustainable Communities																											
REAP adoption of the RPSC																											

**REAP Sustainable Communities Planning Grant  
Facilitated Discussion Notes  
January 9, 2012**

At the January 9, 2012 REAP Board meeting, Scott Wituk from the Center for Community Support and Research at Wichita State University facilitated a discussion of REAP members and partners on expectations for the Fiscal Year 2011 Sustainable Communities Planning Grant. The 60 participants were asked three questions then given time to discuss the questions in groups of 6-8. One participant from each table was asked to record the discussion and report any consistent messages to all the meeting participants. Consistent messages that were heard from each of the three questions were recorded or reported during the meeting are below. This is followed by all of the recorded discussions.

**Consistent Messages**

Question 1. What is your community's biggest challenge related to these five areas (transportation, natural resources, workforce development, business development, and housing) that you are finding not able to solve alone?

- A general lack of housing, especially affordable housing
- Expanding infrastructure and costs for each community
- Need for expanded tax base, through business development

Question 2. How might these efforts strengthen REAP and the member communities?

- Decrease internal competition and promote cooperative efforts
- Make region more competitive for economic development
- Encourage partnerships between neighboring communities

Question 3. What are your biggest concerns about the grant moving forward?

- Consistent leadership/political will
- Maintaining engagement of stakeholders
- Unplanned or unexpected costs/regulations

**Discussion Notes from Individual Tables**

Table 1

What is your community's biggest challenge related to these five areas that you are finding not able to solve alone?

- Partnering with someone on all five issues. Finding direction and funding since infrastructure costs exceed funding. Water district lines, treatment plants, distribution lines are very old. Water and sewer have more concerning issues than electric.
- Cannot supply everything we want. Partnerships with others and finding what they want are ways to fix infrastructure and increasing the tax base. Business development is a sustainable tax base partnership. Don't recommend raising taxes before reaching out to every other community.
- Communities coming to commerce asking for grants and help. We need to look at how individual communities can utilize small business to support your survival of small communities.
- Kechi is developing a plan and working with others to show we are trying. In Augusta we are having a regional plan effort, and see how our neighbors can work together.
- Workforce housing in Hutchison is our number one issue. How particularly can be provided to Siemens and others along with them. All strategies, transportation, adequate roads, are extremely important. Hutchinson is setting up a housing committee and supporting a fund to start this.
- In Wichita, business development has burden of being the center to attract companies and growth. Outside communities bring the area up, such as Mulvane. Supply transportation and basic

business development driving workforce development which in turn supports Wichita development. Outside limits are the key to success.

- Having the opportunity to look at the bigger picture of what together neighbors are doing in regards to planning in Oklahoma and Texas.
- Denver and Kansas City have been researched, and pulling together a resource for you could be possible. There is no forum for discussion of those issues and we can be consulted but cannot throw money at them. We want to make sure tax shifting is not occurring. Communication is the issues. Creating that center and juggling these issues and economic development can be key,
- Hutchinson leveraging resources for housing is an effort.

How might these efforts make the REAP region stronger?

- Biggest concern going forward is thinking of the Johnson County area, proximity is the key strategy working extensively together. South Central Kansas is both urban and rural enough, with the opportunity to be focused and strategic. REAP has that economic focus, being deliberate with communication and monetary cooperation.
- Twenty years ago, Kechi and Park City developments were private sector initiatives to create low cost housing. It uplifted the community and made it a place people wanted to live.
- Another problem is that we have no identity. Kansas City has the Missouri competition and we need to find something of that sort. Export capital is what we do best as a group. Planning, connectivity, and anything that makes us more competitive, little things like bike paths, can help with that regional planning aspect of equity.

## Table 2

1. Biggest challenge was identified as Housing (#2 Built Environment).

- Realizations that there needs to be a plan in place for 30 minute housing developments outside Hutchinson and that coordination for traveling between cities within the region needs to be coordinated: Shortage for homes and appropriate housing for teachers, firefighters, etc. These were unintended consequences of Siemens coming to the town.
- One member suggested a tax incentive; another member thought that government should let the free market handle the issue because government is too involved. Another member mentioned that this it is much harder on a small community to let the market dictate and wait too long before having a few ideas of how to approach the topic.
- Another member from a small town also mentioned the need for small 400-500 dollar rent opportunities for residents. A member mentioned that the town should encourage developers where would be most cost effective to build, such as an area with infrastructure in place or close to existing infrastructure. The opposing member from prior mentioned that this should not be governments function. The other members disagreed because the problem with not having a plan ends up with people not wanting to move into the homes. This is not a cost effective measure.
- It was agreed that the region needed to get together and plan for housing and transportation to ensure that citizens' needs are being met. Also working together instead of against each other was viewed as the most beneficial way to move forward.

2. The effort will make this region competitive for economic development.

- The other thoughts were that the grant would assist in numerating assets, help uniting the region as a community (similar to KC), facilitate our region being economically stable and successful, and make a productive result.
- There needs to be broad easily enforceable regulations for future generations to be able to follow.

3. The problems were in the future cost.

- The hope is that this grant would help this region save money and still be mindful of the cost.

- There were cautions listed by one member:
  - Reduction in property rights
  - Increased housing cost
  - Increased taxes
  - Costly regulations

Table 3

- Business Development
- Industry Diversity
- We have medical but not promoting it
- General Technology
- Who do we recruit and where do we get them from?
- What ought to appeal to business is what does appeal to businesses
- Reaction time in regards to permits, land acquisitions, planning and zoning
- Do we market or do we develop land and facilities with transportation access
- In McPherson, MIDC (arm of public works) process flow vs. piece part production
- Training diversification and reaction time, key aspects
- “Commitment to consistency” “lead with speed”
- Concern- regulations that bind and disable small businesses
- Creation for an atmosphere where all business feel welcome
- Concern- talent pool/training and education (computer technology not related to aerospace, high school vo-tech)
- Must tie strategies to market forces to be competitive

Table 4

- Biggest challenge with Mt. Hope being a small community it is hard to compete and get messages out. Best way to address is to align with other groups like the K-96 Coalition and REAP
- Infrastructure issues cannot be afforded by themselves since they are in a rural vs. metro situation with an eroding population base.
- Colwich has similar issues west of Wichita. Finding a way to partner with other small communities. Senior housing and transportation for the elderly and attracting a dependable workforce are key issues.
- Need to stop being individual and think regionally.
- Butler has high taxes and housing near Andover in Sedgwick needs to have lower taxes. Paying attention to what constituents want and need a means for planning as a region for infrastructure.
- K-96 coalition is thinking regionally and working together to share ideas even if we don't share financial resources. Business development is hard alone. Need more vision for marketing as a region.
- Wichita- Transportation is not just a Wichita issue. Public transit system needs to be improved. Air quality is an issue coming from EPA, and intervention of EPA and federal regulation will not be a pleasant ordeal. Business development with an available workforce includes working together as communities to build upon what we already have.
- People are willing to work in Wichita but there is no way of getting them there. Aging population transportation, process is invasive to screen for public transport. Sharing of intellectual capital and getting everyone to the table is a problem. Getting governmental bodies buying in to the dialogue for global competition is key.

### Table 5

- Biggest challenges are controlling growth and dealing with planning issues along with shared boundaries with other jurisdictions, like Derby working with neighbors to plan for growth.
- Business development issues for Andover due to proximity to Wichita. Pressure to balance the tax base. Looking to spur growth in business park. Need to plan and develop new north-south corridor in Andover.
- Derby has transportation challenge connecting better to the turnpike. Looking at new interchange over the Arkansas River.
- Job creation is a huge issue for the entire region. The global economy requires regional cooperation and collaboration. The goal is to attract new businesses from outside our ten county labor shed. How to also grow existing jobs within the region. Boeing's move will impact others due to how many high paying jobs are leaving. Quality jobs are key.
- Key challenge is to understand how these issues are interrelated and impact each other and our overall quality of life.
- Water management is most important overall natural resources are an issue. Water is a competitive advantage now for business. Air quality standards and compliance is another important natural resource challenge for the region.
- The key issue is we need to educate stakeholders and the general public about these issues/ Also need to get past historical competitiveness within the region. Public awareness about how these issues are connected and require long term solutions. Use Rotary and Lions Clubs as great venues to engage civic leaders.
- "Coopetition" is the goal. How do we reduce competition and increase cooperation? Look at best practices.
- The Economic climate has fostered more cooperation. REAP has fostered more cooperation as well. Smaller communities recognize the need to cooperate.
- Concerns include needing consistent and engaged leadership by government officials, committee members within the grant. How do we all exercise leadership to make this successful? Are willing to try new things and take risks? Learn lessons from Visioneering trips and apply them here. Can we learn from other regions funded by the HUD grant? MARC is a good example of what REAP could become over time.

### Table 6

- Transportation is a huge issue- Interstates, again bridges, lack of mass transit in the region
- Issues cannot be addressed alone due to state and federal cuts
- Water and stormwater is essential
- Recruiting new jobs- ties to others
- Need a bigger voice than as individuals
- Develop more public/private partnerships
- One stronger voice than many small
- Expertise we didn't know was among us will come out
- Sales taxes are a regional benefit
- Creating and maintaining a regional political will
- Competition and cooperation
- Management process of really engaging stakeholders will be difficult with their underrepresentation
- The Kansas City area strategically operates together because they have to. We have the opportunity to bring together, communicate, make an impact, through creative solutions in partnerships, thinking systematically rather than project by project. Forge an identity and embrace it, makes ideas more competitive globally and creates equity. Consensus will be a roadblock.

**REAP Board Meeting**  
**February 13, 2012**  
**Item #7B**

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**Item**

REAP-HUD Cooperative Agreement Provisions

**Background**

At the January 9, 2012 REAP Board meeting staff reported that REAP had received a Sustainable Communities Grant from the U.S. Department of Housing and Urban Development (HUD) in the amount of \$1.5 million. In order to accept the grant, REAP must enter into a Cooperative Agreement with HUD.

The Executive Committee directed staff to review the details of the proposed agreement. In addition, the members of the Executive Committee and staff for Sedgwick County (who is serving as the fiscal agent for the grant) also reviewed the details. Sedgwick County has indicated that this is a standard HUD document that details the award implementation and program requirements and there appear to be no unusual requirements.

The following are highlights of the provisions of the agreement that specifically pertain to REAP interests. These highlights are followed by additional provisions and the full agreement has been made available on the REAP website: [www.reap-ks.org](http://www.reap-ks.org).

Cooperative Agreement Provisions

- Cooperative agreement between REAP and HUD in which REAP agrees to comply with all the requirements and conditions contained in the agreement and the “Purpose of the Program” section of the Notice of Funding Availability (NOFA).
- REAP is allowed to incur costs for activities beginning the effective date of the award (February 15, 2012). At a minimum, funds are required to be drawn down quarterly.
- The management and work plan, deliverables and budget revisions shall comply with the requirements established by the NOFA. REAP shall complete and submit a detailed management and work plan within 60 days after the effective date of the grant; this plan is subject to review and approval by HUD.
- REAP shall include a schedule listing all significant project milestones, and dates for submission of all project deliverables including biannual project reports, interim reports where appropriate, the final report, and financial reports.
- REAP shall furnish the necessary personnel, materials, services, equipment, facilities and do all things necessary for or incidental to the performance of the work set forth in the original application and subsequent Management and Work Plan schedule.
- The Government Technical Representative (GTR) and/or the Government Technical Monitor (GTM) shall be responsible for monitoring the technical effort of REAP. If REAP deviates without written approval of the Grant Officer from the work plan any costs related thereto shall be borne by REAP.
- The Cooperative Agreement allows for substantial involvement of HUD staff to enhance the performance of REAP in the completion of the deliverables. Anticipated substantial involvement by HUD staff may include, but will not be limited to:
  - Review and recommendations as they relate to required studies and reports.

- Approvals and reviews of work statements, sub-grant contracts, workplan adjustments or key personnel.
- Participation and monitoring by: identifying interrelationships with other projects; implementing HUD requirements which limit recipient discretion; determining if workplans require adjustments based on changing conditions; and direct HUD operational involvement or participation during appropriate assisted activities.
- Collection of data (surveys) sponsored by HUD shall be subject to review and approval by the Office of Management and Budget (OMB), however, if REAP decides to collect information that does not need HUD approval, then OMB approval is not required.
- The Environmental Review section applies to grantees that will conduct site control or land acquisition. This is not applicable to the REAP agreement.
- REAP will be responsible for the monitoring/management of all sub-recipient awards.

#### Other Provisions

- This grant may be modified at any time by written amendment and joint agreement.
- This is a cost reimbursement award; all costs must be allowable, allocable, and reasonable in accordance with applicable Federal cost principles and all leveraging requirements in the NOFA must be satisfied.
- Compliance with the Federal Transparency Act requires the establishment of a central website that makes information available to the public.
- The government reserves the right to seek recovery of any funds that were not expended in accordance with the requirements or conditions of this agreement based upon HUD review. HUD has the right to order a special audit.
- Funds are not allowed to be expended for lobbying activities.
- The responsible HUD official, GTR, or designee may review and monitor the practices of REAP to determine whether it is in compliance with this Agreement or other requirements that arise. The GTR will also provide performance monitoring by tracking REAP's progress in meeting the goals and objectives of the program.
- All interim and final reports and any other specified deliverables shall be owned by the government and held for the benefit of the public.
- All formal correspondence concerning work products or activities of this award made by REAP shall be provided to the GTR for review and comment prior to release.
- The use of Social Media is acceptable but must be provided to the GTR for review and comment at least 2 business days before release.
- The GTR shall have the sole responsibility for HUD review, correction, and acceptance of the deliverables of this grant. Such review(s) shall be carried out promptly by the GTR, so as not to impede the work of REAP.
- Compliance with the Single Audit Transparency Transactions Listed in Schedule of Expenditures of Federal Awards and Recipient Responsibilities for Informing Sub-recipients is required.

#### **Staff Recommendation**

That REAP approve entering into the cooperative agreement with the U.S. Department of Housing and Urban Development (HUD) for the Sustainable Communities Grant and direct the Chief Executive Officer to execute the agreement.