



**Legislative Committee  
Meeting Agenda  
Noon, March 30, 2012**  
Workforce Alliance Administrative Offices  
Council Member Jeff Longwell, Chairman

1. **Welcome, Introductions, and Announcements:** *Council Member Jeff Longwell*
2. **Approval of Minutes from February 24, 2012:** *Council Member Jeff Longwell*  
**Recommended Action:** *Approve or modify minutes as needed.*
3. **Affordable Airfares Update:** *Mayor Kristey Williams*  
*On March 8<sup>th</sup> REAP Chair, Mayor Kristey Williams provided testimony in support of Affordable Airfares to the Senate Ways and Means Subcommittee on Commerce. In addition, REAP provided a packet of letters from businesses and communities throughout the region. Airfares has since been included in the mega-budget bill by both the House and Senate utilizing the same language and amount.*  
**Recommended Action:** *Receive and file.*
4. **REAP 2012 Legislative Priorities Report:** *Tom Bruno*  
*Due to timing of the meeting the main session of the Kansas Legislature will not be over and there is a lot of discussion on the budget that could affect REAP priorities, therefore, REAP Legislative Liaison Tom Bruno plans to provide an update on REAP priorities and the 2012 session via teleconference.*  
**Recommended Action:** *Receive and file.*
5. **Committee Purpose and REAP Outreach Discussion:** *Council Member Jeff Longwell*  
*Several of the items identified in the 2012 Legislative Committee work plan involve communication through outreach opportunities, such as the annual regional legislative policy summit, Listening Tour, and on-going community visitations. The Committee is asked to discuss potential changes to the description of the purpose of the Committee for review by the REAP Bylaws taskforce.*  
**Recommended Action:** *Review and provide direction.*
6. **2012 Legislative Committee Meeting Schedule Listening Tour:** *Joe Yager*  
*One of the items identified in the 2012 Legislative Committee work plan is to "Conduct a Listening Tour to identify issues of importance." and Staff has prepared a draft proposal for engaging in a regional tour that will focus on local assets to help identify potential legislative priorities and increase engagement. Discussion on this issue is requested.*  
**Recommended Action:** *Review and provide direction.*
7. **Upcoming Events:** *Council Member Jeff Longwell*
  - a. **End of Main Session:** *March 31, no bills considered after this date except bills vetoed by Governor, omnibus appropriations act and omnibus reconciliations spending limit bill.*
  - b. **REAP Board Meeting:** *8:00 AM, April 9, Metroplex (Legislative and Water Presentations).*
  - c. **Consensus Revenue Estimate:** *Scheduled for April 12.*
  - d. **South Central Kansas Delegation Forum:** *Time TBD, April 21, Metroplex.*
  - e. **Veto Session:** *Begins on April 25.*
  - f. **REAP Legislative Committee Meeting:** *Noon, April 27, 2012, Workforce Alliance.*
8. **Unscheduled Topics:** *Committee Members*  
*Committee members are encouraged to provide updates or request discussion on issues that may be relevant to REAP.*
9. **Adjourn**

**Legislative Committee**  
**Meeting Minutes – February 24, 2012**  
Workforce Alliance Administrative Offices  
Council Member Jeff Longwell, Chair

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**1. Welcome, Introductions and Announcements:**

Council Member Jeff Longwell, City of Wichita, opened the meeting; members, staff, and guests introduced themselves.

**2. Review of Minutes from the February 24<sup>th</sup>, 2012 REAP Legislative Committee Meeting**

Mr. Bob Myers, City of Newton, moved (Council Member Longwell) to approve the minutes. The motion passed unanimously.

**3. Special Presentation and Discussion on S.B. 375, Regulation to allow land spreading of drill cuttings**

Mr. Jimmie Hammontree of Chesapeake Energy provided a presentation on the history behind the legislation that was introduced by the Kansas Department of Health and Environment allowing oil and gas exploration activities to land apply drill cuttings as an option for disposal. He noted that land spreading was a preferred method over leaving pits from drilling oil and commented that horizontal drilling is a safer technique. He also differentiated the issue of fracking and drilling, noting that the two are separate processes using different methods. He also noted that drilling fluid is a non-hazardous substance commonly made up of fresh water and clay. The spreading is accomplished through one to two inches of the ground, with cultivated land being the best place to complete the science-based process and is currently in use in Oklahoma and Texas. Finally, he noted that the KCC will administer the program, but KDHE will enforce the regulations.

**4. REAP 2012 Legislative Priorities Report**

**a. Legislative Priorities Update**

Mr. Joe Yager, Chief Executive Officer REAP, provided a legislative priorities update overview in the agenda packet. Some of REAP's priorities were included within the Governor's budget. REAP members are notified when REAP testifies through reports issued by Legislative Liaison, Tom Bruno, Bruno & Associates. Yager noted that the Legislative Priorities Facts draft is trying to capture historical references and the funding background. The Committee asked staff to review the reporting and to continue to make more information available.

**b. Legislative Liaison Report**

Mr. Tom Bruno, REAP Legislative Liaison, provided an update from Topeka on the 2012 Legislative Session. He noted that reporting can be complicated during the session and flexibility is important, especially for timely updates.

He reported that the Affordable Airfares and NIAR funding will be discussed in the coming in the next week. The Senate is waiting and had not held proceedings on the budget yet, however, from early indications it appears both the House and Senate are both following closely to the Governor's budget recommendations. Senate Bill 272 was passed and forwarded to the Governor, but not before several questions regarding waters rights in the Equus Beds were addressed. Senate Utilities was in discussion on H.B. 2526 which deals with hydraulic fracturing and KCC authority. Several tax bills, the house tax plan, and Governor's tax plan have several conflicting issues and it is unclear of costs associated with these plans to the State budget. Due to the issues in Cherokee County, S.B. 317 attempts to redefine what machinery and equipment is for the purpose of tax exemption which could have a large impact on local government. Redistricting is becoming the focal point and it appears that K-12 finance will be held for

next year. It appears that technical education funding is moving forward as the House waits for the Senate to take action. Finally it is expected that a bill for omnibus will be provided by April 1 but that could be delayed if there are any issues unresolved.

### **5. Review of Recent REAP Outreach**

Council Member Jeff Longwell explained the REAP sponsored legislative luncheon in Topeka was very successful with nearly twenty legislators present. REAP was able to sharing our mission, membership, listening tour knowledge, and many questions were answered about Affordable Airfares, Southwest Airlines, and more.

Letters from businesses in REAP communities are being collected for the legislature, with a letter from REAP Chair, Mayor Kristey Williams, City of Augusta, found in the back of the agenda packet.

The February 11, 2012 Sedgwick County Association of Cities (SCAC) meeting was held at City Arts in Old Town, Wichita, KS and included a South Central Kansas Legislative Delegation panel. Dale Goter (Wichita) moderated a panel of: SCK Delegation Chair, Representative Pete DeGraff; Kansas State Senator Jean Schodorf; and Kansas State Representatives Jim Ward and Steve Brunk. The legislators provided insight into the session and answered questions from the audience. Several REAP members were in attendance.

### **6. Upcoming Events**

Council Member Longwell noted several upcoming events including the South Central Kansas Delegation Forum on February 27, 2012 in Derby at 7:00pm, the upcoming REAP Board Meeting on March 12, 2012 at the Hughes Metropolitan Complex at 8:00am, the next REAP Legislative Committee Meeting at Workforce Alliance at Noon on March 30, 2012, and the South Central Kansas Delegation Forum to be held on April 21, 2012 with time to be determined.

### **7. Unscheduled Topics**

The Kansas State Senate passed a Livable Streets Resolution which was endorsed by the Kansas City group MARC. An orientation for Yager and Mr. Dane Baxa, Executive Officer REAP Water Resources, will be held in Washington D.C. next Monday and Tuesday for the Sustainable Communities Grant REAP has been selected to receive.

### **8. Adjourn**

Having no other business the meeting was adjourned.

## **REAP Legislative Committee**

*Attendance – 2/24/2012*

### **Committee Members**

Chair- Council Member Jeff Longwell, City of Wichita  
Ms. Stephanie Knebel, City of Derby  
Mr. Bob Myers, City of Newton  
Mr. Dale Goter, City of Wichita  
Mr. Marv Duncan, Sedgwick County

### **Guests/Staff**

Mr. Tom Bruno, Bruno & Associates (Via Phone)  
Mr. Jimmie Hammontree, Chesapeake Energy  
Mr. Tom Winters, Kingman County  
Mr. Bill Bolin, SCKEDD  
Council Member Pete Meitzner, City of Wichita  
Mr. Keith Lawing, Workforce Alliance  
Dr. Ed Flentje, WSU  
Mr. Joe Yager, WSU  
Mr. Dane Baxa, WSU  
Mr. Taylour Tedder, WSU



ANDOVER, AUGUSTA, BEL AIRE, BENTLEY, BENTON, BUTLER COUNTY, CHENEY, CLEARWATER, COLWICH, CONWAY SPRINGS, DERBY, EL DORADO, GARDEN PLAIN, GODDARD, HALSTEAD, HARVEY COUNTY, HAYSVILLE, HESSTON, HUTCHINSON, KECHI, KINGMAN COUNTY, MAIZE, MCPHERSON, MCPHERSON COUNTY, MOUNT HOPE, MULVANE, NEWTON, PARK CITY, RENO COUNTY, ROSE HILL, SEDGWICK, SEDGWICK COUNTY, SUMNER COUNTY, VALLEY CENTER, WELLINGTON, WICHITA

***Testimony in support of the Kansas Affordable Airfares Program to the Senate Ways and Means Subcommittee on the Department of Commerce***

*Date: March 8, 2012*

*From: Kristey Williams, Mayor of Augusta and Chair of REAP*

Good morning. My name is Kristey Williams. I am Mayor of Augusta and chair the Regional Economic Area Partnership (REAP). Thank you for allowing me to appear before you today on behalf of REAP to provide testimony in support of the Kansas Affordable Airfares Program (KAAP).

REAP is a coalition of 36 cities and counties in south-central Kansas. Together, we represent more than 730,000 Kansans, and with two-fifths of manufacturing employment and almost one-half of income from manufacturing in Kansas, south central Kansas forms a distinct regional economy that serves as the manufacturing backbone for the state of Kansas.

The membership of REAP has identified the KAAP as the most important economic development tool for our regional businesses. This program, established by the Kansas legislature in 2006 provided for state financial participation in a regional partnership initiated by the city of Wichita and Sedgwick County in 2001. This state-local partnership focuses on addressing the KAAP's statutory objectives of providing "more air flight options, more competition for air travel and affordable air fares for Kansas" by attracting low-fare air carriers to Wichita Mid Continent Airport. KAAP has succeeded in meeting these requirements.

In fiscal year 2011 legislators requested the Legislative Division of Post Audit to conduct a performance audit on the Affordable Airfares program. On February 8, 2011, the legislative post audit report was released and found the following: "*Overall, the program appears to have had the desired effect. Since Wichita's original affordable airfare program (FairFares) began in 2002, fares have decreased, while the number of passengers and the number of available flights have increased.*"

In fact, the presence of low-cost carriers in Wichita has dramatically improved the ability of Kansans to fly relatively inexpensively wherever they want with a minimum of stops. Today, travelers using the Wichita airport can fly cheaply to 79 eastern destinations and 72 western destinations with only a single stop en route. This increase of low cost, convenient travel options has directly led to an increase of 35 percent in number of passengers using the Wichita airport.

Furthermore, fares from Wichita Mid-Continent Airport have **decreased** nearly 18 percent since 2000. In contrast, the two closest airports, Tulsa and Oklahoma City, have experienced 19 percent and 20 percent **increases** respectively. It is also important to note that although the average fare for Wichita was higher than both Tulsa and Oklahoma City in 2000, today Wichita is \$15 to \$22 lower than those two airports today.



To look even further, if it is assumed that in the absence of KAAP, Wichita fares would have followed the national average of 1 percent decrease between 2000 and 2010, average fares in 2010 would have averaged \$415. That number is \$70 higher than the actual average fare of \$345. This means that the 1,549,395 passengers who departed from Wichita in 2010 would have paid an additional **\$108.5 million** without KAAP.

These airfare savings benefit Kansans from three-fourths of our State, of which we know that over half the users are from counties other than Sedgwick County. These lower fares add up to substantial economic savings. According to the Wichita Airport Authority:

*Prior to May 8, 2002, Wichita's airfares were among the highest in the nation. In fact, Mid-Continent Airport ranked among the 10 highest priced markets in the U.S. Wichita's fares to the top seven non-stop markets were 116 percent higher on average than those from Kansas City. Further, studies documented that 44 percent of the Kansas air service potential used out-of-State airports or didn't fly at all. This situation hampered economic development efforts and crippled tourism development efforts... It is estimated that the savings to the air travelers using Wichita Mid-Continent Airport as a result of the presence of AirTran and Frontier is roughly **\$400 million dollars**.*

Now, providing a substantial positive economic benefit is not a stated objective of the legislation implementing the KAAP, nor is it a stated priority or proposal selection criterion of REAP. Even so, assessing the program benefits in relation to its costs provides a valuable affirmation of the actions of the legislature in creating and continuing to fund the program.

A fiscal impact study conducted by the Center for Economic Development and Business Research (CEDBR) at WSU in 2008 concluded that AirTran's departure from Wichita would have a pronounced negative impact on the local economy and on state and local tax receipts. The study shows AirTran's presence in the Wichita market was responsible for 9,720 jobs having an average annual payroll of \$283.4 million. It shows that during the period of 2002 – 2007 the state government received \$5.25 of increased tax revenue for every \$1 of funding provided through the Kansas Affordable Airfares Program.

Using different methodology and data sources, in 2011 the Kansas Legislative Division of Post Audit examined the benefits and costs of the entire program – not just AirTran, as was done by CEDBR – and similarly found a positive economic impact that returns money to the State government. Post Audit concluded that the program creates 3,178 annual jobs on average, and returns \$2.32 in state tax dollars for every \$1.00 invested in the program by state government.

Depending on assumptions made and data sources used, different evaluators can be expected to arrive at different conclusions about the exact benefits of the program. However, the consistent finding of every analyst who has studied Sedgwick County's implementation of the KAAP is that the State of Kansas and its residents have received **net positive benefits from this use of public funds**.



REAP believes that KAAP contributes substantially to the Kansas economy and provides significant benefits to the citizens of Kansas. By all measures, KAAP has met its statutory objectives and provided a positive return on investment.

All of these facts and statistics are worth considering, but so are the actual benefits and positive impact this program has for our local businesses. I would like to share just a couple of stories with you from some of those businesses.

In my hometown of Augusta, with a population just over 9,200, we are located approximately 20 miles from Mid-Continent Airport, in neighboring Butler County. The KAAP impacts my community, and many like my own, in a significant way. Butler County employment, like most of the south central region, relies heavily upon manufacturing jobs, particularly those within the aviation industry.

ProKleen Industries, with over 200 employees, specializes in industrial coatings and has two Butler County facilities, one in Augusta and one in El Dorado, in addition to facilities in Beaumont, Texas; Houston Texas; Cheyenne Wyoming; and Barrenquillia Colombia. Employees from ProKleen travel to these locations, along with Houston, Tulsa, Denver, Dallas, Atlanta, on average 6 days per week spending approximately \$30,000 per month at Mid-Continent Airport. With this dependence on air travel, ProKleen owner Kevin Turpin expressed that without affordable airfares, his company would have two options to consider. First would be relocating headquarters to another state, or second, invest in another air travel option that would exclude commercial services provided through Kansas's largest airport.

Augusta and Butler County has done much to partner with our area businesses like ProKleen to assist them in their efforts to grow jobs in our area. However, because of our limited resources, we are unable to directly incentivize in the specific area of low cost airfares. We cannot do that on our own. Nor can other communities throughout our state.

ProKleen's story is not unique. There are countless stories from neighboring counties of McPherson (American Maplan Corp., Viega LLD, & McPherson Industrial Development Co.), Reno (Siemens), and Sumner (Sumner County Economic Development Co.) among many others that can attest to the positive economic impact the program has had on our local industries.

In fact, in Hesston, located in the northern part of Harvey County, there is a two-year private Mennonite school, Hesston College, which recruits most of its students from out of state. If the college cannot fly the prospective students into Wichita Mid-Continent, they fly them into Kansas City and drive three hours in a rental car from Missouri to reach the campus – adding expense and time to the process. Many of our public and private colleges across the state face this same issue.

Hesston is also home to AGCO Corp., employing approximately 1,400 people. This company is an international leader in manufacturing agriculture machinery. AGCO has an extensive training program for dealers and service technicians from across the United States. The company used to fly its people into Kansas City and rent buses to bring them to Hesston. Now, with KAAP,



AGCO flies their people into Mid-Continent – saving time and expense. Of course in both these cases from Hesston, this also means that the State of Kansas reaps the benefit of taxes on the rental cars, meals and flights – rather than Missouri or Oklahoma.

Further support for this program will be provided today and through many letters of support, and I hope that we will be able to offer a relevant picture of how this program translates into jobs and money for our State.

The bottom line is that people in our state, from small towns to large cities, from small businesses to large corporations, from business traveler to the individual leisure traveler, have realized savings which have gone back into our economy, our jobs, and our citizens' pockets to spend elsewhere, while also funding the state general fund. It's been a great investment for our companies and our citizens. REAP urges the continuation of support for the Kansas Affordable Airfares Program for all Kansans and for keeping our state competitive in air service.

Thank you for allowing me to appear before you today.



ANDOVER, AUGUSTA, BEL AIRE, BENTLEY, BENTON, BUTLER COUNTY, CHENEY, CLEARWATER, COLWICH, CONWAY SPRINGS, DERBY, EL DORADO, GARDEN PLAIN, GODDARD, HALSTEAD, HARVEY COUNTY, HAYSVILLE, HESSTON, HUTCHINSON, KECHI, KINGMAN COUNTY, MAIZE, MCPHERSON COUNTY, MOUNT HOPE, MULVANE, NEWTON, PARK CITY, RENO COUNTY, ROSE HILL, SEDGWICK, SEDGWICK COUNTY, SUMNER COUNTY, VALLEY CENTER, WELLINGTON, WICHITA

## **REAP Legislative Committee 2012 Legislative Priorities**

Adopted December 8, 2011

### ***Legislative Priorities***

- Maintain Kansas Affordable Airfares Program to assure more flight options, more competition for air travel, and affordable airfares for Kansas.
- Advance legislative and administrative action to secure state financial participation in:
  - the Equus Beds Aquifer Storage and Recovery (ASR) Project to preserve the aquifer for agricultural, industrial, and municipal use that is essential to the regional economy.
  - sediment and nutrient reduction programs that protect and sustain the region's public water supplies.
  - aviation research at the National Institute for Aviation Research at Wichita State University.
  - orthopedic research at the Center of Innovation for Bio Orthopedic Research (CIBOR).
- Support a reevaluation of current state water policy including Kansas Water Authority representation; revenue sources and distribution for the state water plan fund; and, the process for adopting the annual state water plan fund budget.
- Promote science-based, common sense policies that protect the safety of the region's water supply; recognizing that the region's job creation potential should not be unnecessarily jeopardized.
- Support research and development efforts regarding renewable energy sources.
- Support a stronger system of business-driven technical training and education in Kansas including enhanced funding support, better alignment and articulation of education and training programs, and transition programs to better serve adult learners.
- Support federal reauthorization of the Workforce Investment Act of 1998 to include maintaining local control through private sector and employer driven Local Workforce Investment Boards.

**EMBARGOED UNTIL MEDIA AVAILABILITY/CONFERENCE CALL BEGINS**

March 23, 2012

For more information:  
Sherriene Jones-Sontag  
785.368.7138  
[media@ks.gov](mailto:media@ks.gov)

## **Governor Selects McPherson Businessman to lead KDOT**

**Topeka** – Kansas Governor Sam Brownback has named a third generation construction industry leader to head the Kansas Department of Transportation. McPherson businessman Mike King has more than 30 years of private sector experience in transportation and energy construction.

“KDOT plays an important role in growing our state’s economy, overseeing the infrastructure that businesses depend upon to get their products to market,” Governor Brownback said. “As KDOT Secretary, Mike will bring a fresh perspective. He understands the meaning of hard work and he has had the blisters to prove it. Mike’s hands-on experience and construction knowledge will be instrumental as we work to maintain our nationally recognized highways and implement T-WORKS.”

King grew up in Hesston where his first construction jobs had had him building bridges and pouring concrete street pavement for his uncle’s construction company. After earning a degree in building construction, King worked ten years for a national construction company building, estimating and managing projects throughout the southern states.

The opportunity to purchase his family’s construction business, King Enterprise Group, brought him back to Kansas in 1991. Under his leadership, the company grew from a small McPherson-area concrete contractor to a premier central Kansas contractor in the oil/gas and industrial marketplace.

“This position allows me the opportunity to serve my state and the people that make Kansas a great place to live and do business,” King said. “My experience in the construction industry and as a business owner provides me with the knowledge and understanding that I believe can be beneficial to KDOT in the improvement and expansion of the state’s infrastructure. I am excited to work with lawmakers, other state agencies, and the current employees to achieve the goals set forth by Governor Brownback through his Roadmap for Kansas.”

Brownback also reiterated the administration’s commitment to fully implementing T-WORKS and keeping his pledge not to raid transportation funding to balance the state’s budget.

“Completing T-WORKS will provide safety enhancements, improve commute times, and make the kind of infrastructure improvements that will help spur economic growth and create jobs,” Brownback said.

King’s appointment requires confirmation by the Kansas Senate.

## **Mike King Bio**

Mike King's first construction job had him building bridges and pouring concrete street pavement for his uncle's construction company. After earning a degree in building construction, King worked ten years for a national construction company building, estimating and managing projects throughout the southern states. The opportunity to purchase his family's construction business, King Enterprise Group, brought him back to Kansas in 1991. Under his leadership, the company grew from a small McPherson-area concrete contractor to a premier central Kansas contractor in the oil/gas and industrial marketplace.

King's community service involvements include serving as the Chairperson of the Kansas Lottery Commission; on the Board of Trustees for John Brown University; and as a member of the Association of General Contractors of Kansas and the McPherson Industrial Development Company.

### **BIO Box**

**Name:** Michael "Mike" King

**Age-Birth Location:** 52 years old; born in Newton, KS

**Political Party:** Republican

**Experience:** Martin K. Eby construction Co. (1981 – 1991); Hutton Construction Corporation (2004 - 2009); King Enterprise Group, Inc. (1991 – present); Assured Occupational Solutions (2011 – present)

**Education:** John Brown University, B.S. Building Construction, 1981

**Family:** Married to Peggy. Has four children.

**Item**

Committee Purpose and REAP Outreach Discussion

**Background**

The REAP Legislative Committee is established by the REAP Bylaws “to identify issues of regional concern and that require legislative action at the state or federal level.” Action by REAP has expanded that role to include recommending to REAP legislative action. In particular the LC monitors the progress on the annual legislative priorities and since 2000 has provided guidance to the legislative liaison as issues arise. The LC also develops and recommends legislative priorities to REAP for the following year. The LC members are appointed by the Committee chair and meetings are held on the fourth Friday each month, unless otherwise decided by the committee. Meetings of the LC are conducted in compliance with state laws with respect to public notice, openness, accessibility, and non-discrimination.

**2012 Work Plan**

Since its inception, REAP has been guided by the following mission: *To guide state and national actions that affect economic development in the region, and to adopt joint actions among member governments that enhance the regional economy.* The following is the assigned elements to the Legislative Committee of the REAP *December 8, 2011* adopted work plan for 2012:

- Evaluate process for determining legislative priorities to increase participation.
- Conduct an annual regional legislative policy summit that includes relevant speakers and topics.
- Conduct a “Listening” Tour to identify issues of importance.
- Conduct on-going community visitations to provide updates to councils and commissions on the purpose, goals, and status of REAP.
- Identify and make REAP members aware of legislative issues of significance to South Central Kansas and promote engagement.
- Monitor progress on legislative priorities for 2012 and give guidance to legislative liaison as issues arise.
- Recommend legislative priorities to REAP for the 2013 legislative session.

**Outreach**

Several of the items identified in the 2012 Legislative Committee work plan involve communication through outreach opportunities and over the past two years, the Committee has taken a larger role in the communication, education, and promotion of REAP. With this recent focus on outreach by the Committee and the current review being conducted by the REAP Bylaws Taskforce, staff believes it is appropriate to discuss potential changes to the description of the purpose of the Committee and forward suggestions for review by the REAP Bylaws taskforce.

**Item**

2012 Legislative Committee Regional Listening Tour

**Background**

In an effort to connect REAP with the communities in the region while allowing REAP members to identify issues that are important to individual communities and could be beneficial to the region, the Committee held a five stop Listening Tour in 2011. The Committee has noted that many issues may not be of regional importance, but could be important to individual communities, and REAP should be aware and supportive as long as the issue does not hurt any other community in the region.

With the success of the 2011 Tour the Committee identified conducting another tour in 2012 as a priority and included it on the 2012 work plan. The Committee noted that the summer months would be the preferred time and staff scheduled no meetings in July, August and September to accommodate another tour.

In order to hold another successful tour staff requests the Committee brainstorm and develop realistic goals for this process, including the number of stops, time of day and possible locations.

**Recommended Action**

Discuss and provide direction to staff.